

Member Protection Information Officer

Purpose

The MPIO serve as a point of contact for club community members and others who have concerns within the club. They provide advice and support and refer them to the right place to find a resolution.

Responsibilities

- Act as an impartial body, offering a sounding board to bounce ideas off, while providing support, information, and options to members.
- Be accessible and approachable, while maintaining confidentiality.
- Liaise with members of the Club, President and Committee on issues as they arise.
- Understand the current policies including the code of conduct and child and member protection.
- Distribution of resources throughout the club to raise awareness of relevant member protection policies.
- Support people making complaints to identify the right reporting channels and contacts available to them.
- Act as a trusted person for club members to share disclosures or allegations of prohibited conduct.
- Help promote an inclusive, safe, fair environment within the club.
- An MPIO should be independent of any decision making at the Club, ensuring there is no conflict of interest so they may be neutral in their role.

Skills

- Knowledge of current Member Protection Policies and Procedures.
- Approachable and effective communication.
- Strong listening skills.

Pre-Requisites

- Current Working with Children Check.
- Current First Aid Certificate.
- Undertake training for the role as provided by 'Play by the Rules' (online training) MPIO online courses and the (face to face training).